

**TUESDAY, AUGUST 26, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 26, 2025, with the following members present: Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was also in attendance. Mr. Jay H. Wippel was present by telephone for specific sessions.

**In the Matter of**  
**Executive Session:**

At 8:50 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance. Commissioner Wippel was present by telephone.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:18 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 19, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated August 26, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$282,449.75 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated August 26, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of **\$32,980.27** on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: September 9<sup>th</sup>
  - Pumpkin Run – Re-plat
  - Ditch Improvement Variance – Major Subdivision
  - CT Realty Replat
- Outstanding Plats:
  - Graham Ravines Preliminary Plan
  - Jackson Township Major Subdivision
  - Whaley Farms
  - Walliser Farms Section II
- Lot Splits:
  - Approved 3 lot splits in the last week, 11 open applications currently.
- CDBG –
  - Bid opening for Williamsport
  - Circleville CI Project

**In the Matter of**  
**Report Provided by Preston Schumacker:**

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 13 dogs. There were 8 visitors to the shelter last week and 3 volunteers.

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**In the Matter of**  
**Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Awaiting quote from Global Business Solutions.
- New JMS migration has been completed. No major issues. Working some minor issues.
- Met with IDNetworks and plan to migrate mid-November if Relli and Staff accept the results expected to be ready for review in next few weeks.
- Met with Central Square asking for quote for extension of support contract for 6 months. They intend to give options for 6 and 12 months. My guess we won't see a large difference between the two in orders to entice extension to 12 months.
- TEAMS meeting with Frontier, Marcs, OARnet and OhioDAS concerning quote for secondary backhaul at the Sheriff's Office using VESTA 911 fiber installation spare fiber to direct links to backhaul locations.
- Working with Mark Yarnell to backup the remaining Sheriff's Office Servers directly to the County Backup server. New ACL's need to be written in order to complete.
- I'll need to migrate the Wasabi storage from the Sheriff's Office to the County and probably increase the County storage as I migrate backups.
- BOE Pollpad and Security Audit scheduled completed with no major findings.
- Quote to consider for overhaul of Pickaway.org website by GoDaddy.

**In the Matter of**  
**Report Provided by Tiffany Nash:**

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – None
- This Week
  - Bridge on 22 over Scioto closed all week by ODOT
  - NexGen Migration Call – 8/25
  - Console Project Vendor Call – 8/25
  - Sheriff's Office Console Call – 8/27
  - GIS for Telecommunicators Webinar – 8/27
  - Meeting with Dupont – 8/29
- Next Week
  - Sheriff's Office Console Call – 9/3
  - Tornado Siren testing on new consoles – 9/3
  - 911 Coordinator Call – 9/4
- Programs
  - EMA Operations
    - Working on Pumpkin Show support
    - FY2025 funding from the Department of Homeland Security released Terms & Conditions
      - Section IV: Communication & Cooperation with the Department of Homeland Security and Immigration Officials
      - Section XVII: Anti-Discrimination (DEI / DEIA)
      - Section XX: Federal Leadership on Reducing Text Messaging while Driving
      - Section XXXVII: SAFECOM
    - National Priorities Changing some
  - 911 Coordinator
    - New dashboard for NexGen911 status
      - Pickaway is 100% of Phase 1 – Development progress
  - LEPC
    - SERC approved membership list but will start enforcing the member types at the next renewal
  - Radio Programming
    - Adjust billing so each agency has their own agreement under the County's
  - Drone Program
    - Ed is attending the first annual drone conference in Reynoldsburg in September

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- Starting discussions on a countywide public safety drone group
- CERT
  - Sent out requests for CERT volunteers to help during Pumpkin Show

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC claims, or unemployment claims filed for the week. There are three total BWC claims for 2025. Total unemployment claims filed is at three for 2025.
- Casualty Insurance: Civil litigations claim filed with CORSA.
- Health Insurance: CEBCO Annual Renewal webinar is August 29<sup>th</sup> for renewal, rates and plan changes. Information will be reported next week.
- Govdeals –Continue working on posting multiple vehicles in storage at PDI.
- Two new hire packets were sent out last week (Board of Elections & Prosecutor’s Office). A total of 62 new hire packets has been handed out in 2025. Brandy Stewart’s move to HR is complete. Job openings for part-time and full-time Custodial. Amber Boyer completed preliminary phone interview for full-time custodial position. Maintenance Worker posted with one application received and interview pending.
- Maintenance:
  - JFS elevator replacement (2025 capital improvement) in progress.
  - Memorial Hall chair lift replacement (2025 capital improvement) July-August. Awaiting final delivery of materials.
  - IPS Camera replacement at the Sheriff’s Office approved last week is a 3–4-week time frame. Present service invoice. Submitted for reimbursement.

**In the Matter of**  
**Integrated Protection Services**  
**Invoice for Service Call & Troubleshooting**  
**Camera at the Pickaway County Sheriff’s Office:**

Marc Rogols, Deputy County Administrator, presented an invoice for camera troubleshooting service call at the Pickaway County Sheriff’s Office for cameras that were struck by lightning. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Integrated Protection Services in the amount of \$6,187.50 for troubleshooting of the outdoor cameras at the Pickaway County Sheriff’s Office. Cost shall be reimbursed by insurance.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: \_\_\_\_\_  
Angela Karr, Clerk

**In the Matter of**  
**Allocation for June 2025 Sales Tax Collections:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to allocate the June 2025 Sales Tax collections in the following manner:

**\$66,111.00 to 4001.100.13.412100 – Capital Fund**  
**\$1,256,109.63 to 1001.100.13.412100 – General Fund**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of**  
**The Village of Commercial Point Resolution Received Adopting**  
**Statement of Services for Proposed Annexation of**  
**Expedited Type II Annexation Petition Filed for the**  
**Annexation of 1.0 +/- Acres of Scioto Township**  
**Into the Village of Commercial Point**  
**Petitioner, K-Nova LLC, William Scala.:**

The Village of Commercial Point filed Resolution No. 27-2025 with the Board of Pickaway County Commissioners June 24, 2025, adopting a Statement of Services for Expedited Type II Annexation petition filed for the annexation 1.0 +/- acres of Scioto Township into the Village of Commercial Point, for Petitioner, K-Nova, William Scala. The petition was filed on August 8, 2025, with the Board of Pickaway County Commissioners, and is hereby entered upon the Pickaway County Commissioners' Journal dated August 12, 2025. Agent for the petitioner, K-Nova, William Scala is Molly, Gwin, 250 West Street, Floor 7, Columbus, Ohio 43215.

The Expedited Type II Annexation has is scheduled for 11:00 a.m. agenda item on the commissioners' September 9, 2025, regular meeting day schedule.

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger discussed the Ag Hall of Fame and how many tables were needed.
- Mrs. Metzger presented the Auditor's Office budget.
- John Payne, Bradley Payne updated agreement need approval.

**In the Matter of**  
**Bradley Payne Advisors**  
**Regulated Services Disclosure:**

April Metzger, County Administrator, presented a Regulated Services Disclosure with Bradley Payne Advisors to provide services to the county related to proposal whereby the County would act as a purchaser of municipal security. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Regulated Services Disclosure with Bradley Payne Advisors.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bradley Payne Advisors**  
**Engagement Letter for Municipal Advisory Services:**

April Metzger, County Administrator, presented a Engagement Letter with Bradley Payne Advisors to provide municipal advisory services for Pickaway County. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Engagement Letter with Bradley Payne Advisors.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, AUGUST 26, 2025**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
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**In the Matter of**  
**Executive Session:**

At 10:19 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (3) pending or imminent court actions; with Sheriff Hafey, Pickaway County Sheriff's Office, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:22 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Report Provided by Sheriff Hafey:**

The following is a summary of the report provided by Chief Brown, Pickaway County Sheriff:

- Sheriff Hafey reported a traffic stop that they assisted with at Sheets in South Bloomfield that involved illegal weapons, drugs and drug paraphernalia. An officer on the scene came in contact with fentanyl and had to receive Narcan.
- Melissa Tootle, Payroll Clerk, retirement event is this week.

**In the Matter of**  
**Executive Session:**

At 10:34 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance, with Tim Colburn and Tiffany Anderson, P3, Nate Green Montrose Group, William Scala and Justin Bogard, K-Nova LLC, Tim Wilson and Steve McAfee, Logan Elm School Board, April Metzger, County Administrator, Marc Rogols, Deputy County Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:50 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No action taken.

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**OFFICE OF THE BOARD OF COMMISSIONERS**  
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**In the Matter of**  
**Executive Session:**

At 11:05 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Brad Washburn, Auditor, April Metzger, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance. Commissioner Wippel was present by telephone.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

- ❖ April Metzger, Marc Rogols and Angela Karr left the session at 11:11 a.m.
- ❖ Brad Washburn, Auditor, left the session at 11:35 a.m.
- ❖ April Metzger, Marc Rogols and Angela Karr re-entered session at 11:37 a.m.

At 11:46 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of**  
**Energy Discussion with**  
**Brian Gifford, Veregy:**

Brian Gifford, Veregy, met with the Commissioners to provide information related to his energy company Veregy. They specialize in working with partners like the country by completing an assessment of county buildings to provide energy utilities services. Mr. Gifford explained that they can gather quotes for a project that does not require going out to bid by the ORC. They recommend putting together a Memorandum of understanding that would look at buildings, utilities and maintenance as an overall. Commissioner Scherer asked what other entities they work with in the county and Mr. Gifford stated that they have worked with Pickaway County Education Service Center, Ross, County, Washington County and others. Their service has no change orders and covers the project and liability that if the project is undersized and an evaluation was performed, Veregy is responsible to make the repairs as to the evaluation performed. They look at the cost of repairing over the years versus replacement. They are state term pricing through META and do not have to go out to bid. Mr. Gifford has spent two days a week in Washington County on projects. They oversee the work and contractors as an extension of the Commissioners.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 23, 2025.

A total of \$240 was reported collected as follows: \$90 in dog license; \$45 in dog license late penalty; \$30 in adoptions and \$75 in micro chip.

One (1) stray dog was processed in; three (3) dogs were adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Gary Scherer, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk